

**CITY OF PINE LAKE
SUMMARY AGENDA
July 13, 2021
7:00 PM
Council Chambers
459 Pine Drive Pine Lake, GA**

Call to Order at 7:00 PM by Mayor Melanie Hammet. Present – Mayor Melanie Hammet, Mayor pro tem Jean Bordeaux, and Council members Tracey Brantley, Brandy Hall, and Augusta Woods. Also, present were Acting City Administrator Peggy Merriss, Administrative Coordinator Missye Varner and Chief Sarai Y’Hudah-Green. Council member Brandy Beavers City Attorney Susan Moore were not in attendance.

Adoption of Agenda

On a motion by Mayor pro tem Jean Bordeaux, second by Council member Hall and all council members present voting “aye,” the agenda was adopted.

CONSENT AGENDA

Adoption of the Minutes of the public hearing held at 10:00am and the public hearing and regular meeting held at 7:00pm on June 29, 2021.

On a motion by Council member Woods, second by Mayor pro tem Jean Bordeaux and all council members present voting “aye,” the consent agenda was adopted.

WORK SESSION

Larry Genn and Jeff Mueller with CPL will provide a status up-date on the Dam and Wetlands repair and maintenance project and the Oak Drive and intersection repair project.

Mr. Genn presented the design plans for the dam repair and passed out copies for the repairs. He said that CPL will stabilize the condition as it is now and that if any new development occurs, they will have to preserve and protect the dam based on the current laws. Mr. Genn said that the repair plans include how to protect the current condition with repairs. He stated that with the repairs that CPL made in June good and that there are not any additional repairs needed for the eastern wetlands.

Mayor Hammet questioned the erosion situation and asked what could be done to get it right so that there will not be any issues in the future. Mr. Genn stated that the city has to stay on top of maintaining the embankment and that there needs to be a maintenance plan. He recommended a hand working plan every thirty days and said that equipment can not get down into the dam area.

Mr. Genn stated that the Public Works Department did a good job with limited resources and by receiving guidance via phone in getting the dam functional and stabilized when the issue arose back in the spring.

Mr. Genn concluded his presentation stating that the three phases of the plan was:

1. The design for the dam repairs
2. Permitting that could take six months to one year
3. Bidding for contractors which he recommended moving ahead on

A copy of the design plans is available for review upon request at City Hall.

Mr. Mueller presented an Overall Site Plan for the Road Maintenance Project. He stated that patching and resurfacing Oak Road was needed and recommended increasing the intersection turning radius at Oak Drive, Forest Drive, Dahlia Drive and Beaver Road would occur.

Mr. Mueller said that there needed to be improved drainage along 487 Oak Drive frontage. He also suggested increasing the radius return at the southwest corner of Hemlock Drive and Lakeshore Drive. Mr. Mueller recommended getting the Overall Site Plan out to bid and that the City would need a Geotech analysis of the road rock and would need to put a normal crown on the road. He discussed the many ditches within the city's curved roads.

Acting City Administrator Merriss stated that the entire Road Maintenance Project was SPLOST approved.

A copy of the design plans is available for review upon request at City Hall.

NEW BUSINESS

Amendment to Oak Drive and Intersection Improvement Project Budget.

Recommend approval of an amendment in the amount of \$3,200 to the Oak Drive and Intersection Improvement project budget for geotechnical services to provide an evaluation and report regarding a rock outcropping in front of 487 Oak Drive.

On a motion by Council member Hall, second by Council member Brantley and all council members present voting "aye," the consent agenda was adopted.

Approval of Quote to Prune Trees in the Poplar Street Right-of-Way.

Recommend approval of the proposal from Boutte Tree, Inc., in the amount of \$1,600 to prune trees in the Poplar Street right-of-way.

There was discussion and Chief Green stated that she receives many complaints and that the property owner follow up on cleaning the area and that they have been issued a notice of violation. She said that the next step would be to issue a citation. Mayor Pro tem Bordeaux inquired if the city will get any money back if it pays to have the trees pruned. Acting City Administrator Merriss responded that the city can be held liable if anything happens by not getting the tree(s) pruned.

On a motion by Council member Hall, second by Council member Woods and Council member Brantley present voting "aye," proposal was approved. Mayor Pro tem Bordeaux opposed.

Approval of a Quote from CENTRALSQUARE Technologies for Asyst Accounting software.
Recommend approval of a quote from CENTRALSQUARE Technologies for Asyst accounting software.

On a motion by Mayor pro tem Jean Bordeaux, second by Council member Brantley and all voting "aye," quote was approved.

Adjournment: On a motion by Mayor Pro tem Bordeaux, second by Council member Brantley and all Council members present voting "aye," the meeting was adjourned at 8:45pm.